



The Pine Cone Festival is an alcohol free family fun event that showcases our beautiful and unique mountain environment.

PO Box 2582, Running Springs, CA 92382  
[www.PineConeFestival.org](http://www.PineConeFestival.org)

Saturday, October 7, 2023 9:30am-4:00pm

Rim Nordic Ski Area

Highway 18, five miles east of Running Springs

NON-PROFIT / AGENCY BOOTH APPLICATION

All booths (agencies excepted) must decorate with a pine cone or forest theme

To reserve a booth:

- 1. Complete this form, save under your booth name and email to [PineConeFestival@gmail.com](mailto:PineConeFestival@gmail.com)
- 2. Complete this form and mail to PCF, PO Box 2582, Running Springs, CA 92382; must be received by Friday, September 22nd. Note: Non-profit booths are max 10x10 unless arrangements are made in advance. this does not apply to first responder agencies/engine areas.

For booth related questions, call (866) 923-3473 or email [PineConeFestival@gmail.com](mailto:PineConeFestival@gmail.com)

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Please reserve one NON-PROFIT or AGENCY booth for the Pine Cone Festival: \_\_\_\_\_

Double booths available, contact PCF at [PineConeFestival@gmail.com](mailto:PineConeFestival@gmail.com) for more info. If your non-profit wants a double booth or will be selling merchandise, a booth fee of \$25 is required. Donation jars are allowed.

I'm interested in Friday afternoon set up Yes

Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street or PO Box City ZIP

email \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell \_\_\_\_\_

Website: \_\_\_\_\_ If you would like your logo on our website, email us a .jpg

Describe your services. Please be as complete as possible. Include description of your booth, i.e. 8x8, 10x10 etc.

\_\_\_\_\_  
\_\_\_\_\_

Special needs/requests: \_\_\_\_\_

Will you be able to donate a prize(s) for our raffle? 100% of the proceeds of the Festival go back into the Festival for promotion, permits, insurance and facilities.

Yes ( ) Prize description \_\_\_\_\_ value \$ \_\_\_\_\_

Sorry, not this year ( ) Prize donors will be announced/promoted during the Festival at regular intervals

I have read and agree to items 1 through 19 on the next page: \_\_\_\_\_ (initial) Date \_\_\_\_\_

Name (printed): \_\_\_\_\_ Signature: \_\_\_\_\_

## PINE CONE FESTIVAL BOOTH INFORMATION, GUIDELINES AND AGREEMENTS

This application and agreement, signed below by the Vendor named below, represents the full agreement between the Vendor and the Pine Cone Festival "Festival", its heirs, assigns, successors, officers, officers, employees, volunteers, agents, executors, partners, sponsors, administrators, or any other legal representatives

1. All vendors are subject to approval by the Pine Cone Festival Steering Committee. PCF makes every effort to avoid specific duplicates on retail items. Generic categories, such as jewelry, pottery, candles, may be duplicated, but for example there will be only one "Scentsy" candle booth. The vendor coordinator will contact you if there is a concern. Product acceptance is on a first come, first serve basis.
2. Vendor should dress comfortably, remaining professional in appearance and performance. Apparel with language or graphics that are vulgar, sexually explicit, or otherwise offensive is not allowed. Flip flops or loose footwear is not recommended due to the outdoor environment and terrain.
3. This event is held outside. No rain dates/refunds in case of inclement weather.
4. The Festival is not responsible for lost or stolen merchandise or personal effects.
5. Vendor is responsible for setup (tables, chairs, EZ ups) as well as manning its booths at all times and cleaning up their site. Two persons per booth is suggested for breaks, etc.
6. Vendor must have its own cash box and/or card reader. There is an ATM at Snow Valley, across the highway. T@ Festival does NOT have ability to make change - PLAN AHEAD
7. Wi-Fi service may be spotty in the mountains; Vendor should be prepared if it uses the Internet for credit cards transactions, etc.
8. Booth set up may begin at 6:30am. All booths must be set up by 9:00am.
9. Booths must remain set up until 4:00 pm, unless otherwise authorized by event staff.
10. For personal safety, vehicles must be removed from the booth area [ ] & Á } [ [ æ ^ á ß á / ß ] [ Á ^ ç ! } Á until 4:15 pm } | ^ • • authorized by Festival management/staff.
11. There is no electrical service at this location. If power is needed, vendor must provide own generator.
12. On-site water source is limited. If water is needed, Vendor must bring supply.
13. No separate sound systems are permitted. Vendor will be allowed to use the main stage for announcements.
14. **Alcoholic beverages or cannabis items are NOT allowed on the premises.** The consumption of alcohol or cannabis by vendors will result in closure of the vendor booth. The sale of alcohol, cannabis, or tobacco-related products, drug paraphernalia and/or items that promote the use of illicit substances is **not permitted**.
15. FOOD VENDORS must have current San Bernardino County Temporary Food Facility (TFF) or Mobile Food Facility (MFF) Health Permit. For information: COUNTY OF SAN BERNARDINO –DEPARTMENT OF PUBLIC HEALTH DIVISION OF ENVIRONMENTAL HEALTH SERVICES PHONE: (800) 442-2283 or visit [www.sbcounty.gov/dehs](http://www.sbcounty.gov/dehs). **Copies of current TFF or MFF Health Permits must be attached to food vendor applications.**
16. There is a \$25 service charge for returned checks.
17. Cancellations: No refunds will be given for cancellations received less than 14 days prior to event date.
18. **Waiver & Release:** Vendor hereby waives any and all rights to any legal claims or actions against the Festival and releases and discharges the Festival and Festival's heirs, assigns, successors, officers, officers, employees, volunteers, agents, executors, partners, sponsors, administrators, or any other legal representatives along with anyone claiming through them (hereinafter, collectively "Released Parties"), in their individual capacity or in their business capacities, or all claims, causes of actions, liabilities, disputes, demands, damages, agreements, contracts, obligations, promises, debts, and/or accounts of any kind or any nature, whether currently known or unknown, for any damage, loss or injury of or relating to the rental of the venue, which vendor has or ever had or may have in the future against the Festival or any of the Released Parties.
19. **Indemnification:** Vendor agrees to defend and indemnify Festival and any of its affiliates and hold them harmless against any and all legal claims and demands, including reasonable attorney's fees, which may arise from or relate to Vendor, Vendor's affiliates, guests or employees, the use or misuse of the venue and any services therein, Vendor's breach of this agreement, or the conduct or actions of any of Vendor's affiliates, guests or employees. Vendor agrees that the Festival shall be able to select its own legal counsel and may participate in its own defense if desired.

I have read the above guidelines and criteria and agree to honor these or forfeit the application fee and/or booth space. I understand if any criteria are violated I maybe required to vacate the Festival immediately.

Date

Signature / Name

Vendor Name, enter even is same as signer